



Biddenham International School & Sports College

Student Inclusion Transfer of Information Form

Current School:

Student Name:

The purpose of this form is to ensure a smooth transition from current school to Biddenham School. The information you provide is used to plan a wide range of support and to ensure that students are placed in suitable teaching groups.

Please provide latest report and behaviour report for this student.

Please complete one form for each student and return it either by email to: julie.giles@biddenham.beds.sch.uk or by post to Julie Giles, Biddenham International School, Biddenham Turn, Biddenham, Bedford, MK 40 4AZ

Special Needs - Please tick one box:

Table with 5 columns: TYPE (If SEN), None, E - EHCP, K - SEN support, S - Statement

Current interventions / Any previous interventions:

Does this child have TA support in lessons? Yes No
If Yes, How many hours per week?

Does this child have an IEP? Yes No

If reading / spelling is a significant concern, please note most recent test results:
Reading test used: Reading Age: Standardised score: Date:
Spelling test used: Spelling Age: Standardised score: Date:

Is this student in receipt of Free School Meals? Yes No

Country of Origin:

First Language (if applicable):

EAL

If English is an additional language, what is the student's level? Please circle:

Table with 5 columns: A New to English, B Acquiring English, C Developing competency, D Competent, E Fluent

Date of arrival if born outside the UK:
Nationality Evidence for this?:
Has the student had language support?:
If so, what? (In class/outside of class).....

Strengths / Talents

Does the student have any particular strengths or talents e.g. sport/music/art, etc? **Yes** **No**

Notes:

Medical

Are there any health issues staff should be aware of? **Yes** **No**

Is there a care plan to support medical needs? **Yes** **No**

Should the Sanctuary Coordinator contact someone in your school? **Yes** **No**

Are there any medications held in school for this student? **Yes** **No**

Notes:

Safeguarding Children

Are there issues relating to safeguarding children:
(e.g. Chronology, Looked after child, Child protection plan) **Yes** **No**

Has an EHA or TAF been completed?: **Yes** **No**

If so, who should we speak to regarding this?

Does the student act as a carer in any capacity? **Yes** **No**

If so, please give details:

Does the student access the full curriculum? **Yes** **No**

If not, please give details:

Mentoring

Has the student received regular support from a mentor
or had access to an alternative curriculum? **Yes** **No**

Notes

Would they benefit from continued support from us? **Yes** **No**

Relationships (please circle)

Are the student's relationships with peers generally: good / satisfactory / poor / serious cause for concern

Are the student's relationships with staff generally: good / satisfactory / poor / serious cause for concern

ATTITUDES TO LEARNING: on a scale of 1 – 5 (1 = poor, 5 = excellent), please score the following:

Punctuality:	Behaviour:
Attendance:	Attitude:
Organisation:	Self Confidence:
Concentration:	Communication/Social skills:

Please give the student's attendance %:

Is the student live to EWS? **Yes** **No**

Are there any issues with behaviour or attendance that you feel require further discussion?

Yes No

Details: (please give details of any managed moves or exclusions)

Friendship groups. (Please do not disclose this information with Student or Parent/Carer)

Are there any students you would recommend this student is NOT placed with? And a brief reason why.

1)

2)

Are there any students you would recommend this student **SHOULD BE** placed with? And a brief reason why:

1)

2)

Parental response to communication from the school:

Always <input type="checkbox"/>	Frequent <input type="checkbox"/>	Rarely <input type="checkbox"/>	Never <input type="checkbox"/>
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Any additional notes:

Would you like to discuss this student further with someone from Biddenham School?

Yes No

If yes, who in your school should be contacted?

Name:

Role:

Contact Number:

Email address:

Are there any additional notes/issues that we should be aware of?

Details:

Many thanks for taking the time to complete this form.